

ધી સર્વોદય નાગરીક સહકારી બેંક લી.

મહિલા આર્ટ્સ કોલેજ

વિજાપુર રોડ, મહેતાપુરા, પો.સવગઢ, તા.હિંમતનગર

૩૮૩૨૨૦. જિ.સાબરકાંઠા, ગુજરાત.

ફોન અને ફેક્સ : ૦૨૭૭૨ - ૨૨૨૧૪૨, ૨૨૨૮૪૭



I./C. Principal - Dr. Nazima R. Shaikh
Mo. 94264 27048

The Sarvodaya Na. Sah. Bank Ltd.

Mahila Arts College

Vijapur Road, Mehtapura,

At.&Po. Savgadh, Ta. Himatnagar-383 220.

Dist. Sabarkantha, GUJARAT.

Ph. & Fax : 02772-222142, 222847

E-mail : sbmahila@gmail.com **Report** : www.sbmartscollege.org

Internal Quality Assurance Cell (IQAC)

24th June 2022 & 09th October 2025

Brief Overview

Objective

The IQAC convened meetings on 24th June 2022 and 09th October 2025 with the primary aim of reinforcing institutional quality assurance mechanisms. The objectives encompassed strategic planning aligned with the National Education Policy (NEP) 2020, fostering academic excellence, cultivating a research-oriented culture, enhancing student employability through skill-based programmes, and ensuring compliance with national initiatives and ranking frameworks such as NIRF and GSIRF.

Meeting I – 24th June 2022

The committee concentrated on foundational quality enhancement initiatives, including:

Orientation and value sensitisation for newly admitted students

Review of the NEP 2020 roadmap and departmental preparedness

Facilitation of Academic Bank of Credits (ABC) registration for students and faculty

Planning of multidisciplinary certificate courses

Observance of national events such as *Azadi Ka Amrit Mahotsav* and *International Yoga Day* under the G20 theme

Meeting II – 09th October 2025

The agenda progressed towards second-term strategic goals, with emphasis on:

Encouraging faculty research and publication in UGC-CARE listed journals

Launching skill-based certificate programmes across departments

Conducting an internal NEP audit to assess implementation fidelity

Integrating NEP objectives into the revised Institutional Strategic Plan

Enhancing alumni engagement and contribution mechanisms

Initiating data compilation for NIRF and GSIRF submissions

Planning institutional celebrations in accordance with government and university circulars

Key Outcomes

Successful execution of student orientation and value sensitisation programmes

Departmental action plans formulated for NEP implementation; internal audit mechanisms initiated

ABC registration facilitated with IT support for both students and faculty

Draft proposals prepared for multidisciplinary and skill-based certificate courses

Planning commenced for workshops on Intellectual Property Rights (IPR) and research publication ethics


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Strategic Plan revision underway to embed NEP priorities and measurable outcomes
Alumni outreach strategies activated, including contribution tracking and engagement drives
Preliminary data collection initiated for NIRF and GSIRF ranking submissions
Calendar of national observances and mandatory celebrations aligned with official circulars

Conclusion

The IQAC meetings demonstrated a proactive and strategic approach to institutional development, aligning academic and administrative practices with national priorities. The outcomes reflect a commitment to continuous improvement, stakeholder engagement, and readiness for accreditation and ranking processes.

Prof. Shadab Rose


IQAC Coordinator
S. B. Mahila Arts
College, Himatnagar

Dr. N. R. Shaikh


Incharge Principal
S. B. Mahila Arts College
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Internal Quality Assurance Cell (IQAC)

Notice Meet 1

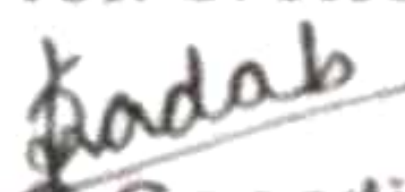
Date: 22 June, 2022

The staff and IQAC committee members are requested to remain present for the upcoming IQAC Meeting scheduled on **Friday, 24th June 2022 at 11:00 AM**. The meeting will focus on the following agenda items:

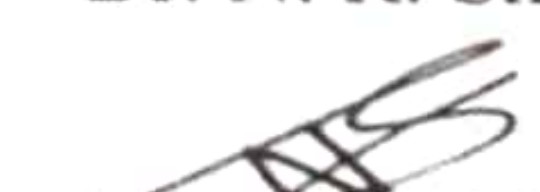
- ✓ Review of NEP 2020 implementation roadmap
- ✓ Formation of NEP 2020 Task Force
- ✓ Planning for Academic Bank of Credits (ABC) registration
- ✓ Discussion on multidisciplinary course offerings Orientation on Intellectual Property Rights (IPR) and innovation
- ✓ Planning activities under *Azadi Ka Amrit Mahotsav*
- ✓ G20 – International Yoga Day observance

Regards

Prof. S. Rose


IQAC Coordinator
S. B. Mahila Arts
College, Himatnagar

Dr. N. R. Shaikh


Incharge Principal
S. B. Mahila Arts College
Himatnagar

Venue: College premises in Room No. 1

(Principal Cabin)


Incharge Principal
S. B. Mahila Arts College
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**Meet 1
Minutes and Action Taken (2022-23)**

Date: 24th June, 2022

Time: 11:00 am onwards

Chair: Dr. N. R. Shaikh (In-charge Principal)

Coordinator: Prof. Shadab Rose (IQAC Coordinator)

Agenda	Discussion	Action	Person Responsible
Student Orientation Programme	Welcome & Institutional Overview Need to familiarise new entrants with the vision, mission, rules, code of conduct, Scholarships, curricular and co-curricular and anti-ragging policy	Principal, IQAC coordinator, HoDs and conveners of various committees-oriented students with present institutional values.	Principal, IQAC Coordinator & HoDs
Review of NEP 2020 Implementation Roadmap	Members discussed preparedness for gradual implementation in alignment with university guidelines.	Departments to submit their NEP-based action plans to IQAC.	All Heads of Departments
Academic Bank of Credits (ABC) Registration	Importance of ABC explained; need to facilitate registrations for students and teachers.	IT Cell initiated ABC registration process and provided technical assistance.	IT Coordinator & HoDs
Multidisciplinary Course Offerings	Committee emphasised designing certificate/add-on courses across disciplines.	Proposal prepared for multidisciplinary certificate courses in Soft Skills & Environmental Studies.	IQAC Coordinator and HODs
Orientation on IPR and Innovation	Need to sensitise students and faculty on Intellectual Property Rights and innovation.	Planning initiated for an IPR Awareness Seminar in the coming semester.	SSIP & Innovation Cell
Azadi Ka Amrit Mahotsav Activities	Members suggested debates, essay writing, poster-making, and cultural programmes.	Activities finalised for under AKAM and celebrated.	Event Coordinators
G20 – International Yoga Day Observance	Review of International Yoga Day celebrations conducted under G20 theme.	Successful observance noted; report submitted to IQAC.	NSS & Sports Coordinators

Prof. S. Rose

Shadab
IQAC Coordinator
S. B. Mahila Arts
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Dr. N. R. Shaikh

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Attendance Sheet Meet 1
2022-23

Sr. No.	Name	Role & Responsibility IQAC	Designation	Mobile	Signature
1	Dr.N.R.Shaikh	Chairman	I/C Principal	9426427048	
2	Ms. S. Rose	Coordinator	HoD of English	9925389359	
3	Mr. M. Valjiwala	Management Correspondent	Engineer & Owner of MGR Technologies	9825757940	
4	Dr. S. A.Qureshi	Faculty	HoD of Sociology	9023060487	
5	Dr. S. M. Shaikh	Faculty	HoD of Hindi	9898742319	
6	Dr. I. A. Gazi	Faculty	HoD of Gujarati	9825589036	
7	Mr. A. A. Gadhwal	Administration	Head Clerk	9879327966	
8	Mr. Ishaq Lala	Local Society	Director Sehat Pharma Pvt. Ltd., Himmatnagar	9824049750	
9	Patil Dipika M	Alumna	Loknietan Vinay Mandir, Palanpur	9601533101	
10	Vekariya Humera	Student	SBM, Hmt	6354586500	
11	Dr. Z. Gadhawala	Stakeholder	HoD Chemistry(H. N. S. B. Ltd. Science College)	9998266589 9426575775	

Prof. S. Rose

IQAC Coordinator
S. B. Mahila Arts
College, Himatnagar

Dr. N. R. Shaikh

(Principal I/C Chairman-IQAC)

Incharge Principal
S. B. Mahila Arts College
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Internal Quality Assurance Cell (IQAC)
Notice Meet 2
2022-23

Date: 8th Oct, 2025

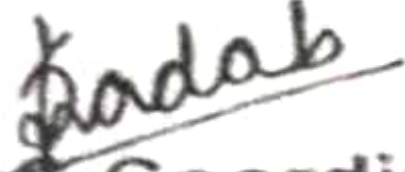
All staff members and IQAC committee members are requested to attend the upcoming IQAC Meeting scheduled on **Friday, 9th October 2025 at 11:00 AM**. This meeting will focus on strategic planning for the **second term** of the following agendas:

- ✓ Encouraging faculty to publish in UGC-CARE journals
- ✓ Implementation of skill-based certificate programs
- ✓ Conducting internal audit of NEP readiness
- ✓ Integration of NEP goals into Strategic Plan
- ✓ Strengthening alumni contributions
- ✓ Planning submissions for NIRF and GSIRF
- ✓ Celebrations as per govt./ HEIs/University/KCG circulars

Your presence and insights will be instrumental in shaping the next phase of institutional quality enhancement and aligning second-term activities with NAAC and NEP benchmarks.

Regards

Prof. S. Rose


IQAC Coordinator
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Dr. N. R. Shaikh


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Himatnagar

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Meet 2
Minutes and Action Taken (2022-23)

Date: 9th October, 2025

Time: 11:00 am onwards

Chair: Dr. N. R. Shaikh (In-charge Principal)

Coordinator: Prof. Shadab Rose (IQAC Coordinator)

Agenda	Discussion	Action	Person Responsible
Encouraging faculty to publish in UGC-CARE journals	Members emphasized the importance of quality research and publication in recognized journals.	IQAC to circulate updated UGC-CARE list and organize a workshop on research writing and ethics.	IQAC Coordinator & Research Committee
Implementation of skill-based certificate programs	Need identified to enhance employability through short-term skill courses.	Departments to propose certificate programs aligned with NEP and local industry needs.	All HoDs & IQAC
Conducting internal audit of NEP readiness	Review of current NEP-aligned practices and gaps in implementation.	IQAC to initiate NEP readiness audit and compile departmental compliance reports.	IQAC Coordinator & NEP Task Force
Integration of NEP goals into Strategic Plan	Discussion on embedding NEP priorities into institutional strategic planning.	Strategic Plan to be revised to reflect NEP goals including multidisciplinary learning and ABC.	Planning Committee & IQAC
Strengthening alumni contributions	Members discussed ways to enhance alumni engagement and support.	Alumni Cell to initiate outreach for mentorship, donations, and event participation.	Alumni Coordinator & IQAC
Planning submissions for NIRF and GSIRF	Importance of timely and accurate data submission highlighted.	Data collection teams to begin compilation and verification for ranking submissions.	IQAC

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2022-23**

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11	Dr. Z. Gadhwal	Stakeholder	HoD Chemistry(H. N. S. B. Ltd. Science College)	9998266589 94265 75775	

Prof. S. Rose

(Coordinator of IQAC)

Dr. N. R. Shaikh

(Principal I/C Chairman-IQAC)

**Incharge Principal
S. B. Mahila Arts Coll
Himmatnagar**