

## IQAC (1<sup>st</sup> Meet)

4<sup>th</sup> July, 2018

Kindly remain present for the IQAC Meeting on 7th July, 2018 at 11.00 am to discuss the following agenda.

- ❖ Power Point Presentation(AQAR)
- ❖ Modification course of Elective open.
- ❖ Seminar/ Workshop/Conference.
- ❖ Trip/ picnic for students.

Regards

Prof. S. Rose

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(Coordinator of IQAC)

Dr. N.R. Shaikh

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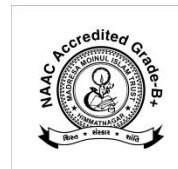
(Principal I/C Chairman-IQAC)

**Meeting Place:**

**Room No. 12 (DELL /Conference Hall)**

**S. B. Mahila Arts College, Mehtapura,**

**Himmatnagar**



**MINUTES OF IQAC MEET- 1 (2018-19)**  
**Minutes of Ist IQAC meet conducted on 7th July, 2018.**

**Date:** 7th July, 2018  
**Time:** 11.00 am to 11.30 am. (30 mins)  
**Chair:** Dr.N.R.Shaikh (Principal I/C)

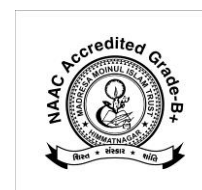
<b>Agenda</b>	<b>Discussion</b>	<b>Action</b>	<b>Person Responsible</b>
Power Point Presentation (AQAR)	The online format of AQAR is totally new concept for teachers thus the coordinator with members will attend a seminar on it to understand it thoroughly.	IQAC Coordinator Prepared a PPT for the teachers and made them understand the new online format of AQAR.	Prof. S. Rose (Coordinator)
Modify course of Elective open.	The present course of Elective open needed to modify by introducing paper like <b>Indian Constitution</b> to inculcate the spirit of competitive exam among the students.	Request sent to the university and it would be implemented in the next academic year.	Dr. N. R. Shaikh (I/C principal)
Seminar/ Workshop/ Conference.	In the previous academic year we didn't conduct any of them so we must organize at least one in this year. Coordinator with the help of other members of IQAC would prepare the budget and submit it to the principal	Prepared the budget and submitted to the principal. Budget approved and will organize in 2019-20.	Members of IQAC
Formation of Eco Club.	Arrange the activities regarding the importance Green Concept.	The coordinator of Ranger club has created the club and arranged some activities under Green Concept.	Dr. B. F. Chaudhary Dr. G. A Masu

Prof. S. Rose

(IQAC Coordinator)

Dr. N. R. Shaikh

(I/C principal)



## IQAC meet- 2

(2018-19)

3<sup>rd</sup> January, 2019

Kindly remain present for the IQAC Meeting on 8<sup>th</sup> January, 2019 at 11.00 am to discuss the following agenda.

- ❖ Website Update.
- ❖ Academic Calendar.
- ❖ Evaluation Process and Reforms.
- ❖ Faculty Development.

Regards

Prof. S. Rose



(Coordinator of IQAC)

Dr. N.R. Shaikh



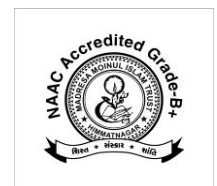
(Principal I/C Chairman-IQAC)

**Meeting Place:**

**Room No. 12 (DELL /Conference Hall)**

**S. B. Mahila Arts College, Mehtapura,**

**Himmatnagar.**



**MINUTES OF IQAC MEET- 2 (2018-19)**  
**Minutes of IQAC meet conducted on 8<sup>th</sup> January, 2019**

**Date:** 8<sup>th</sup> January, 2019.  
**Time:** 11.00 am to 11.45 am. (45 mins.)  
**Chair:** Dr. N. R. Shaikh (Principal I/C)

<b>Agenda</b>	<b>Discussion</b>	<b>Action</b>
Website Update.	The website was created in 2008 thus it needed to be updated as per the latest revised guidelines of NAAC (UGC)	IQAC Coordinator followed it and prepared the data for the website.
Academic Calendar.	Every year the departments (HoDs) prepare their teaching plan which they follow as per the university calendar but this year the college would add some other skill development activities in it with the help of IQAC members.	The members with the help of the principal and IQAC coordinator prepared and uploaded on college Website.
Evaluation Process and Reforms.	The institute follows the examination norms of the affiliated university (HNGU) but for internal evaluation the examination convener must add few new methods.	The Examination Convener agreed and introduced the system of MCQ in classrooms and would implement more methods in CIE in 2019-20.
Faculty Development Programme. (FDP)	The management gave its consent for organizing it thus the institute would arrange FDP for teachers in march/April.	The IQAC coordinator took the responsibility and arranged it successfully in April, 2019.

Prof. S. Rose



(IQAC Coordinator)

Dr. N. R. Shaikh



(I/C principal)