

ધી સર્વોદય નાગરીક સહકારી બેંક લી.  
મહિલા આર્ટ્સ કોલેજ

વિજાપુર રોડ, મહેતાપુરા, પો. સવગઢ, તા. હિંમતનગર  
૩૮૩૨૨૦.જિ. સાબરકાંઠા, ગુજરાત.

ફોન અને ફેક્સ : ૦૨૭૭૨ -૨૨૨૧૪૨,૨૨૨૮૪૭



I./C. Principal - Dr. Nazima R. Shaikh  
Mo. 94264 27048

The Sarvodaya Na. Sah. Bank Ltd.  
Mahila Arts College

Vijapur Road, Mehtapura,  
At.&Po. Savgad, Ta. Himmatnagar-383 220.  
Dist. Sabarkantha, GUJARAT.  
Ph. & Fax : 02772-222142, 222847

E-mail : sbmahila@gmail.com - Website : www.sbmartscollege.org

Members of IQAC 2019-20

Sr. No.	Name	Role & Responsibility IQAC	Designation	Mobile	Signature
1	Dr. N.R.Shaikh	Chairman	I/C Principal	9426427048	
2	Ms. S. Rose	Coordinator	HoD of English	9426427048	
3	Mr. M. Valjiwala	Management Correspondent	Engineer & Owner of MGR Technologies	9825757940	
4	Dr. S. A. Qureshi	Faculty	HoD of Sociology	9428281687	
5	Dr. S. M. Shaikh	Faculty	HoD of Hindi	9898742319	
6	Dr. I. A. Gazi	Faculty	HoD of Gujarati	9825589036	
7	Mr. A. A. Gadhwal	Administration	Head Clerk	9879327966	
8	Mr. Ishaq Lala	Local Society	Director Sehat Pharma	9824049750	
9	Ku. Ghaniya Hashmi	Student	Student	7383219363	
10	Jaynab Masu Fatema	Alumna	Assistant lecturer (U. P. Arts V. L. Shah Commerce & M. G. Panchal Science college, Pilvai)	9714329440	
11	Sarmistha Bhagora	Alumna	Govt. Basket Ball District Coach, Bhavnagar	7698429388	
12	Dr. Z. Gadhwal	Stakeholders	HoD of Chemistry (H. N. S. B. Ltd. Science College)	9426575775	
13	Dr. P. M. Joshi	Educationist	Associate Prof. of English (S.S. Mehta Arts & M.M. Patel)	9998266589	

Prof. S. Rose

(IQAC Coordinator, HoD of English)

Dr. N. R. Shaikh

(IQAC Chairman, I/C Principal)

**PRINCIPAL**  
**S. B. MAHILA ARTS COLLEGE**  
**MEHTAPURA, HIMATNAGAR**

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IQAC Meet - 1

22 July, 2019

Kindly remain present for the IQAC Meeting on 27 July, 2019 at 11.00 am to discuss the following agenda.

- ❖ Fitness and Prayer.
- ❖ Analyses of Feedback.
- ❖ Analyses of Self Appraisal form.
- ❖ Coaching for Sports Students.

Regards

Prof. S. Rose

  
(IQAC Coordinator)

Dr. N.R. Shaikh

  
(Principal I/C Chairman-IQAC)

**IIC PRINCIPAL**  
**S. B. MAHILA ARTS COLLEGE**  
**MEHTAPURA, HIMATNAGAR**

Meeting Place:

Room No. 12 (DELL /Conference Hall)

S. B. Mahila Arts College, Mehtapura,

Himmatnagar



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MINUTES OF IQAC MEETING 1

(2019-20)

On 27<sup>th</sup> July 2019 the meeting was conducted with the members of IQAC which ran

45 minutes.

Date: 27<sup>th</sup> July, 2019.

Time: 11.00 am to 11.45 am.

Chaired: Dr. N. R. Shaikh (Principal I/C)

Agenda	Discussion	Action	Person Responsible
Prayer and Fitness	Prayer and Physical fitness exercises would keep the students and teachers energetic, enthusiastic and attentive in the curricular and co-curricular activities thus the institute has to begin college with Prayer with Yoga.	Everyone liked the suggestion thus the institute started it from the month of August, 2019	Physical Instructor
Analysis of Feedback	The college is collecting Feedbacks from various sources but the Analysis has never been uploaded on the college website. To improve the quality and maintain transparency of the institute it should be implemented.	Analysis done and uploaded on the college website.	IQAC
Analysis of Self Appraisal form.	The quality of Teachers' progress is assessed through the Self-Appraisal form. Teachers fill this form every year to analyze themselves and upgrade them time to time.	Analysis done and teachers have been guided for research and publication.	Principal & Management representative.
Coaching for Sports Students.	Our Students are bagging medals in sports in various events at state and get selected in nationals also thus they require good coaching to win in nationals.	The management given the consent to provide coaching by experts.	DPE

Prof. S. Rose  
(IQAC Coordinator)

Dr. N.R. Shaikh  
(Principal I/C Chairman-IQAC)

**PRINCIPAL**  
**S. B. MAHILA ARTS COLLEGE**  
**MEHTAPURA, HIMATNAGAR**

Attendance Sheetmeet 1

Sr. No.	Name	Role & Responsibility IQAC	Designation	Mobile	Signature
1	Dr. N.R.Shaikh	Chairman	I/C Principal	9426427048	<i>[Signature]</i>
2	Ms. S. Rose	Coordinator	HoD of English	9426427048	<i>[Signature]</i>
3	Mr. M. Valjiwala	Management Correspondent	MGR Technologies	9825757940	<i>[Signature]</i>
4	Dr. S. A. Qureshi	Faculty	HoD of Sociology	9428281687	<i>[Signature]</i>
5	Dr. S. M. Shaikh	Faculty	HoD of Hindi	9898742319	<i>[Signature]</i>
6	Dr. I. A. Gazi	Faculty	HoD of Gujarati	9825589036	<i>[Signature]</i>
7	Mr. A. A. Gadhwal	Administration	Head Clerk	9879327966	<i>[Signature]</i>
8	Mr. Ishaq Lala	Local Society	Director Sehat Pharma Pvt Ltd.	9824049750	<i>[Signature]</i>
9	Ku. Ghaniya Hashmi	Student	Student	7383219363	<i>[Signature]</i>
10	Jaynab Masu Fatema	Alumna	Assistant lecturer (U. P. Arts V. L. Shah Commerce & M. G. Panchal Science college, Pilvai)	9714329440	<i>[Signature]</i>
11	Sarmistha Bhagora	Alumna	Govt. Basket Ball District Coach, Bhavnagar	7698429388	<i>[Signature]</i>
12	Dr. Z. Gadhawala	Stakeholders	HoD of Chemistry (H. N. S. B. Ltd. Science College)	9426575775	<i>[Signature]</i>
13	Dr. P. M. Joshi	Educationist	Associate Prof. of English (S.S. Mehta Arts & M.M. Patel Commerce College, Himmatnagar)	9998266589	<i>[Signature]</i>

*[Signature]*  
Co-Ordinator  
IQAC/DELL  
S. B. Mahila Arts College  
Himmatnagar

*[Signature]*  
PRINCIPAL  
S. B. MAHILA ARTS COLLEGE  
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I./C. Principal - Dr. Nazima R. Shaikh  
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MINUTES OF IQAC MEETING 2

(2019-20)

On 13<sup>th</sup> Feb, 2020 the meeting was conducted with the members of IQAC which ran

1 hour 10 minutes.

Date: 13<sup>th</sup> Feb, 2020

Time: 11.00 AM to 12:10. Noon.

Chair: Dr. N. R. Shaikh (Principal I/C)

Agenda	Discussion	Action	Person Responsible
➤ Workshop for teachers on ICT	Growing demand of technology, it is necessary to upgrade the Staff with upgraded technology from time to time	The suggestion was accepted and decided to conduct it in the last week of Feb,2020.	IQAC Coordinator
➤ New Courses.	The Analysis of the students' and parents' feedback suggested to introduce new courses.	Management given the consent for the academic year 2020-2021.	Principal and Admin
➤ Run skill based courses.	Skill-based would provide employment in informal sectors. The students could begin their own small scale business also.	Permitted for the academic 2020-2021	IQAC
➤ To obtain center of Ambedkar University.	The survey of the society suggested that to begin distance learning center for those who could not attend college on regular basis though wanted to achieve higher education.	The survey appreciated and accepted to implement in the academic year 2020-2021.	Principal and Admin

Prof. S. Rose  
(IQAC Coordinator)

Dr. N.R. Shaikh  
(Principal I/C Chairman-IQAC)

**PRINCIPAL**  
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IQAC Meet - 2

10 Feb, 2020

Kindly remain present for the IQAC Meeting on 13<sup>th</sup> Feb, 2020 at 11.00 AM to discuss the following agenda.

- ❖ Workshop for teachers on ICT
- ❖ New Courses.
- ❖ Run skill based courses.
- ❖ To obtain center of Ambedkar University.

Regards

Prof. S. Rose

  
( IQAC Coordinator)

Dr. N.R. Shaikh

  
(Principal I/C Chairman-IQAC)

Meeting Place:

Room No. 1 (Principal's Cabin)

S. B. Mahila Arts College, Mehtapura,

Himmatnagar

**PRINCIPAL**  
**S. B. MAHILA ARTS COLLEGE**  
**MEHTAPURA, HIMATNAGAR**

Attendance Sheetmeet 2

Sr. No.	Name	Role & Responsibility IQAC	Designation	Mobile	Signature
1	Dr. N.R.Shaikh	Chairman	I/C Principal	9426427048	<i>N.R.Shaikh</i>
2	Ms. S. Rose	Coordinator	HoD of English	9426427048	<i>S. Rose</i>
3	Mr. M. Valjiwala	Management Correspondent	MGR Technologies	9825757940	<i>M. Valjiwala</i>
4	Dr. S. A. Qureshi	Faculty	HoD of Sociology	9428281687	<i>S.A. Qureshi</i>
5	Dr. S. M. Shaikh	Faculty	HoD of Hindi	9898742319	<i>S.M. Shaikh</i>
6	Dr. I. A. Gazi	Faculty	HoD of Gujarati	9825589036	<i>I.A. Gazi</i>
7	Mr. A. A. Gadhwal	Administration	Head Clerk	9879327966	<i>A.A. Gadhwal</i>
8	Mr. Ishaq Lala	Local Society	Director Sehat Pharma Pvt Ltd.	9824049750	<i>Ishaq Lala</i>
9	Ku. Ghaniya Hashmi	Student	Student	7383219363	
10	Jaynab Masu Fatema	Alumna	Assistant lecturer (U. P. Arts V. L. Shah Commerce & M. G. Panchal Science college, Pilvai)	9714329440	<i>Jaynab</i>
11	Sarmista Bhagora	Alumna	Govt. Basket Ball District Coach, Bhavnagar	7698429388	
12	Dr. Z. Gadhawala	Stakeholders	HoD of Chemistry (H. N. S. B. Ltd. Science College)	9426575775	<i>Z. Gadhawala</i>
13	Dr. P. M. Joshi	Educationist	Associate Prof. of English (S.S. Mehta Arts & M.M. Patel Commerce College, Himmatnagar)	9998266589	<i>P.M. Joshi</i>

*Kadab*  
Co-Ordinator  
DELL/IQAC  
S. B. Mahila Arts College  
Himatnagar

*N.R.Shaikh*  
I/C PRINCIPAL  
S. B. MAHILA ARTS COLLEGE  
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